

CERTIFICATE OF APPOINTMENT OF VOTING REPRESENTATIVE

(Voting Certificate)

**(This form is not a proxy and cannot not be used as such [F.S. 718.112(2)(d)4].
Please be sure to designate one of the joint owners of the unit,
not a third person, as the Voting Representative.)**

To the Secretary of Royal Park Condominium Apartments, Inc. (the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of Royal Park Condominium Apartments Building _____, Unit (Apartment) No. _____ have designated

(Print name of voting representative): _____

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration, the Articles, and the Bylaws of the Association. A Voting Certificate must be signed by all of the owners of the unit or the appropriate corporate officer of a corporate owner, all authorized signor(s) of a unit owned by a partnership, or of a unit owned by a Trust, or of an LLC owned unit.

The following examples illustrate the proper use of this Certificate:

1. Unit owned by John Jones only. No Voting Certificate required.
2. Unit owned by spouses, Bill and Mary Rose. Voting Certificate should designate either Bill or Mary as the voting representative (Not a Third Person).
3. Unit owned by John Doe, his brother, Jim Doe and their sister Mary Smith. Voting Certificate is required designating either John, Jim or Mary as the voting representative (Not a Third Person).
4. Unit owned by a corporation (i.e. ABC Inc.) a Voting Certificate must be filed designating an officer or employee entitled to vote, signed by the President or Vice President of the corporation and attested by the Secretary or Assistant Secretary of the corporation.

This Certificate is made pursuant to the Declaration and the Bylaws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

DATED: _____, 202___. SIGNED BY OWNERS:

Sign Name: _____
Print Name: _____
Title: _____

Sign Name: _____
Print Name: _____
Title: _____

Sign Name: _____
Print Name: _____
Title: _____

Sign Name: _____
Print Name: _____
Title: _____

This certificate is not required unless one has never been filed and the unit is owned by more than one owner, a Corporation, a LLC, or a Trust OR the owners as stated above wish to change their designee.

More Voting Certificate Information on the back

Use of a Certificate of Appointment of Voting Representative

A “VOTING CERTIFICATE” is to determine who the voting representative will be for your unit if your unit is owned by more than one person or a corporation. It needs to be filed only once, either when a unit has a new set of owners or if the designee changes. Please note the following information about “VOTING CERTIFICATES”:

1. A “VOTING CERTIFICATE” is for the purpose of establishing who is authorized to vote for a unit owned by more than one person (other than married spouses) or an entity. A “VOTING CERTIFICATE” is not needed if the unit is owned by only one person. If a unit is owned by married spouses they may, but are not required to, submit a “VOTING CERTIFICATE”.
2. A “VOTING CERTIFICATE” **is not a proxy and may not be used as such**. Only an owner or the appropriate corporate officer of a corporate owned unit, appropriate partner of a unit owned by a partnership owned unit, or appropriate trustee of a unit owned by a Trust may be named on a “VOTING CERTIFICATE”, not a third party.
3. A “VOTING CERTIFICATE” must be signed by **all** of the owners of the unit or the appropriate corporate officer of a corporate owned unit, authorized signor(s) of a unit owned by a partnership owned unit or of a unit owned by a Trust.
4. A “VOTING CERTIFICATE” is enclosed with Notices of the Annual Meeting, on our website and in the office for your use, if needed.

General Instructions

Do not return your “VOTING CERTIFICATE” in any BALLOT ENVELOPE with your Ballot for any Election. If it is in one of the BALLOT ENVELOPES, it will not be effective for that Election. Hand it in separately or use the separate MAILING ENVELOPE that is provided for the Annual Meeting.