

## **CERTIFICATE OF APPOINTMENT OF VOTING REPRESENTATIVE**

To the Secretary of Royal Park Condominium Apartments, Inc. (the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of Royal Park Condominium Apartments Building \_\_\_\_\_, Unit (Apartment) No. \_\_\_\_\_ have designated

(Print name of voting representative): \_\_\_\_\_

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration, the Articles, and the Bylaws of the Association. A Voting Certificate must be signed by all of the owners of the unit or the appropriate corporate officer of a corporate owner, all general partners of a unit owned by a partnership owner or all trustees of a unit owned by a Trust, or all managers or members of the LLC with authority to act for an LLC owner of a unit.

The following examples illustrate the proper use of this Certificate:

1. Unit owned by John Doe and his brother, Jim Doe. Voting Certificate is required designating either John or Jim as the voting representative (Not a Third Person).
2. Unit owned by Overseas, Inc., a corporation. Voting Certificate must be filed designating an officer or employee entitled to vote, signed by the President or Vice President of the corporation and attested by the Secretary or Assistant Secretary of the corporation.
3. Unit owned by John Jones. No Voting Certificate required.
4. Unit owned by Bill and Mary Rose, husband and wife. Voting Certificate should designate either Bill or Mary as the voting representative (Not a Third Person).

This Certificate is made pursuant to the Declaration and the Bylaws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

DATED: \_\_\_\_\_, 202\_\_\_\_. SIGNED BY OWNERS:

Sign Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

**NOTE: This form is not a proxy and should not be used as such. Please be sure to designate one of the joint owners of the unit, not a third person, as the Voting Representative.**